

Direct Deposit (EFT) Request Form

Peguis Child and Family Services have implemented an electronic funds transfer (EFT) process. With EFT, vendors will no longer receive a cheque for payment. Instead, funds will be electronically transferred (i.e. directly deposited) to the vendors' bank account. Upon payment, a detailed remittance advice will be sent out by email.

The following stipulations will apply:

1. The bank account must be Canadian bank
2. Only invoices in Canadian dollars to Canadian address will be eligible for direct deposit.
3. The vendor must provide a valid email address for notification of direct deposit.
4. Vendor banking information must come in **one** of the following forms to be accepted by Peguis Child and Family Services
 - a. Provided by your banking institution
 - b. On a void cheque

PLEASE MAIL YOUR VENDOR BANKING INFORMATION (accompanied by this EFT Request form) TO:

Peguis Child and Family Services

P.O. Box 610

Peguis, MB R0C 3J0

OR E-MAIL FORMS TO: pg.finance@peguiscfs.org

Name: _____	
Email Address for remittance advice: _____ Phone #: _____	
Banking Information	
Bank Name: _____ Bank Address: _____	
City: _____ Prov: _____ Postal Code: _____	
Institution #: _____ Transit #: _____ Account #: _____	
To which account is EFT being deposited?: Please select one:	
<input type="checkbox"/> Chequing <input type="checkbox"/> Savings	
Your Name: _____	
Your Address: _____	
Authorized Signature: _____ Date: _____	

Canadian Cheque Sample

⑈00⑈ ⑆0⑆239⑈2⑆9⑆ ⑆234567⑈0⑆⑈

Transit # Institution# Account #

All Banking information will be regarded as confidential and will be used strictly for setting up your EFT date